MUSKODAY FIRST NATION
Committee Posting

HUMAN RESOURCES COMMITTEE

Under the direction of Chief and Council and the Chief Executive Officer, the Human Resources Committee will meet on a regular basis to assist the HR department in fulfilling its oversight responsibilities by reviewing the management of human resources and providing recommendations and advice on management strategies, risks, initiatives, and policies. This Committee appointment will consist of a 2-year term appointment.

- Interested individuals must have some knowledge or work experience in this area.
- Review and monitor the development and modification to the MFN Policy and Procedures Manual.
- Review and monitor the succession planning of recruitment.
- Review and make recommendations to ensure the Policy manual is in line with the Canada Labour Code, the Employment Equity Act, Saskatchewan Labour Standards, and the Accessibility Act.
- Review strategies for employee training, education, retention, and development.
- Review that culture is aligned with the business strategy, organizational structure, and practices.

COMMITTEE REQUIREMENTS

- **An MFN Band and/or Community Member**
- Previous human resources experience or training would be an asset.
- Professional Demeanor
- Effective communication skills

APPLICATION PROCESS

Please submit your letter of interest, along with three (3) references attention to:
Ernie Dreaver – MFN Human Resources Officer
Mail: PO Box 99 Muskoday, Sask. S0J 3H0
Fax: (306) 764-7272 or
Email: resume@muskodayfn.ca

Deadline for Applications: November 12th, 2026