



Kinistin Saulteaux Nation – Post Majority Support Services Manager

Job Title:	Post Majority Support Services Manager	Job Category:	Professional & Specialist
Department/Group:	Post Majority	Position Type:	Full Time
Location:	Kinistin Saulteaux Nation	Date Posted:	August 5, 2024
Direct Supervisor:	Kisawisowin Child and Family Services Director	Posting Expires:	Until Filled.

Applications Accepted By: (Please submit your resume, a brief letter of interest, and two references)

EMAIL:

Human.resources@kinistin.com

Subject Line: Post-Majority Support Services Manager

MAIL:

PO Box 2590,
Tisdale, SK S0E 1T0

Job Description

ROLE AND RESPONSIBILITIES

UNDER THE DIRECTION OF THE KISAWISOWIN CHILD AND FAMILY SERVICES DIRECTOR, THE POST MAJORITY SUPPORT SERVICES MANAGER WILL BE RESPONSIBLE IN LEADING THE PROGRAM AREA THAT SERVICES YOUNG ADULTS ENTERING ADULTHOOD THAT ARE AGING OUT OF CARE. THE POST MAJORITY SUPPORT SERVICES MANAGER WILL ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF EFFECTIVE STRATEGIES TO SUPPORT YOUTH AND YOUNG ADULTS TO REACH SELF-SUFFICIENCY WITHIN THE COMMUNITY.

DUTIES AND RESPONSIBILITIES

- Plan, assign and review the activities of the Post Majority Support Services Worker and Post Majority Support Services Admin.
- Develop culturally based safety, wellbeing and supportive programs geared towards supporting young adults formerly in care and who received intervention services.
- Lead in collaborative efforts and relationship building between community members, programs/services managers, leadership, and post majority support staff.
- Collaborate with Elders, nation members, and other professionals to create a safe and supportive environment that promotes the well-being and resilience of young adults.
- Complete reports regarding the post majority supports program, submissions, and budgets and monthly and quarterly reports.
- Recommend changes in practices and procedures to increase operating efficiency and expedite workflow.
- Always maintain confidentiality and professionalism.
- Develop and maintain good working relationships with other First Nations programs, First Nations leadership, government officials and the public.
- Ensure compliance with all relevant laws, policies, and regulations.
- Facilitate group presentations based on trends of our members needs.
- Work collaboratively with the member nation programs/services supporting the advancement of post majority support services activities.
- Work collaboratively with the KSN community program managers to determine the needs of the community and addressing service gaps.
- Adhere to all KSN policies and procedures.
- Other duties as assigned.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

The Kinistin Saulteaux Nation is seeking a dynamic, motivated, qualified and reliable individual for the position of full time Mental Health and Wellness Therapist with an emphasis on CISM to work out of the Kinistin Wellness Center, located on the Kinistin First Nation. The Mental Health and Wellness Therapist will work closely with the Kinistin Saulteaux Nation Mental Wellness Team, the community Health Director, and other staff who provide wellness services. With an emphasis on development of a CISM strategy, the therapist will support the needs of community members who are in crisis, at risk or requiring general or specialized care in the area of Mental Health. The Mental Health and Wellness Therapist will provide support to the organization and its personnel in achieving the organization's mandate, goals and objectives and is responsible for the overall application of clinical and/or psychological methods and theory to the diagnosis, prevention, and treatment of psychosocial challenges including mental, emotional and behavioural disorders for families and individuals on the Kinistin Saulteaux Nation.

ADDITIONAL NOTES

Attention to Detail, Manage Multiple Tasks.