



# MUSKEG LAKE CREE NATION

## EMPLOYMENT OPPORTUNITY

26-13

### COMMUNITY NIGHT SECURITY OFFICER

Muskeg Lake Cree Nation is seeking 2 responsible and reliable Night Security Officers to provide overnight security services for Band administration buildings, facilities, and community housing within the Nation. The Night Security Officers plays an important role in ensuring the safety, security, and well-being of community members and protecting Band assets during overnight hours.

#### Key Responsibilities

- Conduct regular patrols of Band buildings and community housing areas
- Monitor and report any suspicious activity, safety concerns, or security risks
- Ensure buildings, doors, and facilities are secure during night hours
- Respond to community concerns and calls in a professional and timely manner
- Maintain a designated SECURITY cell phone that is accessible to community members for urgent concerns
- **Document** all incidents, patrols, and observations in daily reports
- Contact appropriate emergency services or leadership when required
- Maintain confidentiality and professionalism at all times
- Ensure a visible and reassuring security presence in the community

#### Qualifications

- Security Training
- Valid Class 5 Drivers license
- Strong sense of responsibility and reliability
- Ability to work independently during night shifts
- Good communication skills
- Ability to remain calm in emergency situations
- Respect for confidentiality and community protocols
- Criminal record check (vulnerable sector may be required)

#### Assets

- Previous security or related experience
- Knowledge of community and Band operations
- First Aid/CPR certification
- Experience working in First Nation communities

#### Send Applications/Resumes to:

Human Resources Department

Muskeg Lake Cree Nation

Attention: D. Sanderson, Human Resources Manager

Email: [hr@muskeglake.com](mailto:hr@muskeglake.com) or drop off resumes off at the Band Office

**Deadline to Apply: Wednesday June 3, 2026 12:00 noon**

*Only those selected for an interview will be contacted*