



Yellow Quill Child and Family Prevention Services Inc.

Box 273, Yellow Quill, SK S0A 3A0

639 328 7710 or 306 327 1005

Email – ctony77@hotmail.ca

EMPLOYMENT OPPORTUNITY

SOCIAL WORKER

Yellow Quill Child and Family Prevention Services Inc. is in search of a SOCIAL WORKER. This position is based ON RESERVE and reports to the Prevention Manager. The SOCIAL WORKER is responsible for all Child and Family Prevention Services of the Corporation, case management and establishing parental supports for those dealing with family service matters.

Duties may include:

- Assist in receiving, processing intake referrals, and determining the eligibility and appropriateness of such referrals as required
- Manage after-hours phone service on a rotational basis
- Provide after-hours support as required
- Working in conjunction with the Ministry of Social Services, responding to matters requiring support and counselling services to assist and intervene with families in crisis situations where children require immediate attention
- Prepare and support children and their families for investigations completed by the Ministry of Social Services
- Complete clear and concise reports and assessments for the purpose of developing and maintaining on-going case management plans
- Participate constructively as a team member in staff meetings, seminars, and training sessions
- Develop and carry out appropriate case management plans
- Stay informed of Child Welfare legislation
- Ensure the on-going completion of time sheets, statistical reports, and mileage claims
- Attend family court, helping families navigate family court
- Perform other duties as assigned by the Prevention Manager

Qualifications:

- Bachelor's degree in social work
- A minimum one year of family service experience
- Eligible for registration with SASW
- Driver's license and a reliable vehicle
- Clean criminal record and vulnerable sector's check from RCMP
- Clean driver's abstract
- Experience work with individual in crisis
- Minimum one year in statistical reporting
- Understanding of Saulteaux culture, language, and protocols an asset

Please submit resume and cover letter along with three references to:

Charlene Tony – Human Resources Manager
Yellow Quill First Nation
Box 273
Yellow Quill, SK S0A 3A0
Email: ctony77@hotmail.ca

CLOSING DATE FOR RESUMES: Position will remain open until suitable candidate is found.