



Kinistin Saulteaux Nation – HEALTH DIRECTOR

Job Title:	Health Director	Job Family:	Management & Supervisory
Department/Group:	Health	Position Type:	Contract Full-time
Location:	Kinistin Saulteaux Nation	Date Posted:	January 15, 2026
Direct Supervisor:	Director of Operations	Post Expires:	Until filled.

Applications Accepted By:

EMAIL:

Human.resources@kinistin.com

Subject Line: Health Director

MAIL:

PO Box 2590,

Tisdale, SK S0E 1T0

Job Description

POSITION SUMMARY

The Health Director reports directly to the Kinistin Saulteaux Nation Director of Operations to carry out the administrative duties of the Kinistin Wellness Center; monitor all budgets pertaining to health; supervise and evaluate the health staff; ensure the planning and evaluation, coordination and smooth delivery of all health programs.

The Health Director will work in coordination with the Saskatoon Tribal Council (STC) and Indigenous Services of Canada which also includes Health Canada and other agencies as necessary to ensure a high standard of program and service delivery to the Kinistin Saulteaux Nation and its citizens.

DUTIES AND RESPONSIBILITIES:

- Administer, monitor, evaluate, facilitate, and implement the delivery of the Kinistin Saulteaux Nation's (KSN) community health department's services and programs.
- Prioritize and focus on creating key working relationships by networking and liaising with community health agencies/organizations, service providers, and the KSN community.
- Promote the integration of contemporary western health practices and traditional native beliefs and values to create a holistic balance of wellness.
- Promote the programs and services through public relations, presentations and public speaking at conferences, workshops for community members, outside private agencies, and government agencies.
- Manage the staff of the Health Department.
- Oversee the Health Department's budget and authorize financial transactions within designated level of authority.
- Other duties as assigned by the Director of Operations.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- A degree or Diploma in Health Administration, Social Services or an equivalent Health and Wellness related field.
- Minimum of 3 years' experience in health administration and health program delivery preferably with an Indigenous Organization or a First Nation.
- Experience implementing programs in public health, family wellness, home care, medical travel, and maternal child.
- Knowledge and understanding of First Nations' needs, issues, culture, communities, concerns and treaty rights regarding health.

- Knowledge and experience involving management and administrative practices such as budgeting, accounting, strategic planning, supervision of staff, projects, and evaluation principles and techniques.
- Well-developed planning, decision-making, and problem-solving skills.
- Excellent oral and written communication skills.
- Ability to accept responsibility and demonstrate accountability.
- Highly skilled at strategic networking and relationship building with external stakeholders.
- Proficient in the use of MS Word/Excel, and database systems.
- Ability to deal tactfully with sensitive issues and maintain confidentiality at all times.
- Must possess a valid Saskatchewan driver's license, a current driver's abstract and have a dependable vehicle.
- Required to provide a current Criminal Record Check (CPIC) and Vulnerable Sector Check, which may be reviewed every 12 months.
- Knowledge and/or experience working in a First Nations community would be an asset.