



Saskatoon Tribal Council Job Opportunity

STC Employment Opportunities

Īkwēskīcik iskwēwak Support Worker

23-03-31

3 Full-time, 1 Part-time, Term Positions

Saskatoon Tribal Council (STC) improves the quality of life of First Nations through mutually beneficial partnerships with community organizations and industry. Opportunities for an improved living are accessed through programs and services in health, safety, economic development, education, and financial investments in the broader community. Acting as a representative body for seven First Nations, STC delivers programs and services to those living in member communities and Saskatoon. More information is available at www.sktc.sk.ca.

FIRE: Fairness, Integrity, Respect, Excellence

POSITION SUMMARY

To provide and maintain a safe and supportive environment in an 18-unit apartment setting that houses women who are released from a correctional institution. The Support Worker is responsible for the general well-being of the relatives residing and/or accessing services at the STC Īkwēskīcik iskwēwak transitional apartment. The position will provide onsite wrap-around support to women involved in the criminal justice system and may also be engaged in other high-risk behaviours. The Support Worker will be under direct supervision and report directly to the Īkwēskīcik iskwēwak Program Coordinator or their designate. The Support Worker will follow the Saskatoon Tribal Council Personnel and Financial Policies and guidelines for the STC Īkwēskīcik iskwēwak Transition Apartment. This is a 3-year pilot project and will conclude on March 31, 2025, with a possible extension subject to funding.

A. DIRECT SERVICES AND RESIDENT COUNSELLING

- Establish a trusting, non-judgemental rapport with relatives.
- Ensure relatives will be safe and/or will have increased protection from abuse, neglect, harm, or threat of harm.
- Ensure all residents' basic needs are met for the interim such as shelter, food, & basic hygiene.
- Assist relatives with their most critical needs during after-hour support.
- Provide information and help navigate services and opportunities available to relatives within the community.
- Provide updated information and education with regard to safe health practices, life skills, conflict resolution, harm reduction, prostitution, gangs, and community resources.
- Provide a positive, safe, and structured environment.
- Perform other related duties as defined and assigned by the reporting Director or designate on an as-and-when-required basis.

B. DAILY RESPONSIBILITIES

- Actively supervise relatives who are utilizing services.
- Communicate frequently with relatives to identify their needs and attend to them accordingly.
- Respond appropriately in crisis situations as outlined in the procedural manual or directed by the supervisor.
- Collect data for reporting purposes.
- Provide verbal updates daily and accurate written reports as required to management.
- Ensure the facility is clean and maintained.
- Maintain strict confidentiality regarding relatives at all times.
- Document observations for communication with other staff.
- Report to duty as scheduled by the supervisor.

EDUCATION & EXPERIENCE

- Post-secondary education in a related human services field; and
- Minimum 2 years of directly related work experience; **OR**
- Comparable combination of education, training, and work experience;
- First Aid and CPR certification.
- Experience/knowledge of homelessness and group home settings is an asset.

KNOWLEDGE, SKILLS & ABILITIES

- Sensitivity towards cultural differences with particular emphasis on First Nations and Metis People.
- Knowledge of basic computer programs, specifically Microsoft Office and Excel.
- Knowledge of Indigenous traditions and culture.
- Ability to communicate and effectively interact with relatives.
- Ability to identify issues of abuse which may include child sexual abuse, sexual exploitation, and physical abuse.
- “Street Smarts” and awareness of street lifestyle and its potential impact on relatives and their families.
- Ability to deal with emergency situations related to health, safety, and addictions.
- Ability to facilitate group workshops.
- Ability to work as a team member, as well as individually.

OTHER CONDITIONS:

- Must be flexible and able to do Shift Work. The facility is staffed with rotational shift schedules including evenings, nights, and weekends.
- Must possess a valid driver’s license (class 5) and meet STC’s insurance requirements as a condition of employment.
- Must provide a current Canadian Criminal Record Check (CPIC) with vulnerable sector search as a condition of employment.

APPLICATION PROCESS

Job posting closes 4:30 p.m. March 22, 2023 Visit the [Careers](#) section under STC Employment Opportunities. Submit your cover letter, resume, and three (3) references [here](#).

No telephone calls, please. Saskatoon Tribal Council appreciates the interest of all applicants, however, only those selected for an interview will be contacted.