



## **Map of My Home**

Use the space below to draw a map of your home. As appropriate, be sure to include: all floors, exits and entrances (including windows), fire extinguishers and smoke/CO2 alarms, water and gas shut offs, electrical panel, floor drains, 72-hour Emergency Kit and First Aid Kit(s) location, a location in your home to shelter from a tornado, and the meeting place outside your home. Include a legend if necessary.

## **Map of My Neighbourhood**

Use the space below to draw a map of the area near your home. Be sure to include as appropriate: house numbers, roads, subdivision names, neighbours whom you may go to in an emergency, the meeting place outside your home, the meeting place you will go to away from your home area in cases of emergency. Include a legend if necessary.





## Pet Needs

Pet Name and Type	Veterinarian Name and Contact Information	Medical or Special Needs	Alternate Housing Location(s)

## Shelter-in-Place Plan

If you are advised by local officials to 'shelter-in-place', you must remain inside your home or workplace and protect yourself there. Always follow the information provided by the local authorities. The following steps will help maximize your protection:

- Close and lock all windows and exterior doors.
- Turn off all fans, heating and air-conditioning systems.
- Close the fireplace damper.
- Get your 72-Hour Emergency Kit and make sure the radio is working.
- Go to an interior room that's above ground level (if possible, one without windows). In the case of a chemical threat, an above-ground location is preferable because some chemicals are heavier than air and may seep into basements even if the windows are closed.
- Using duct or other wide tape, seal all cracks around the door and any vents into the room.
- Continue to monitor your radio, television, and social media pages until you are told all is safe or are advised to evacuate.

## Evacuation Plan

- Authorities will not ask you to leave your home/workplace unless they have reason to believe you are in danger.
- If you are ordered to evacuate, take your 72-Hour Emergency Kit, your Family Emergency Plan, essential medications, copies of prescriptions and a cellular phone with you, if you have one.
- If you have time, call or e-mail your out-of-town contact where you plan to go if evacuated. Tell them where you are going and when you expect to arrive. Once you are safe, let them know. Tell them if any family members have become separated.
- If you have time, leave a note telling others when you left and where you are.
- Shut off water and electricity only if officials tell you to.

- Leave natural gas service 'on' unless officials tell you to turn it off. (If you turn off the gas, the gas company has to reconnect it. In a major emergency, it could take weeks for a professional to respond. You would be without gas for heating and cooking).
- Take pets with you.
- Lock your home.

**Childcare/School Emergency Plan**

Facility and Child/Children	Contact Information	Emergency Plan Details

**Attachments**

It is recommended to attach copies of any document related to identification, money, medical, insurance, possession of property or vehicle, licensing/certification, and any legal documents such as marriage/divorce, shared custody agreements or business license/incorporation. Below is a list to guide your planning process. (Check those included)

- |  |   |
|--|---|
| <input type="checkbox"/> Birth Certificates                    | <input type="checkbox"/> Recreational Vehicle Insurance and Registration    |
| <input type="checkbox"/> Driver's License                      | <input type="checkbox"/> Health and Life Insurance                          |
| <input type="checkbox"/> Passport                              | <input type="checkbox"/> Pet Information                                    |
| <input type="checkbox"/> Health Card                           | <input type="checkbox"/> Sale/Purchase of Real Property/Deeds               |
| <input type="checkbox"/> Indigenous Status Card                | <input type="checkbox"/> Professional Certification/Licensing and Insurance |
| <input type="checkbox"/> Immigration Status                    | <input type="checkbox"/> Marriage or Divorce License                        |
| <input type="checkbox"/> Workplace/Employee ID                 | <input type="checkbox"/> Adoption License                                   |
| <input type="checkbox"/> Bank Accounts                         | <input type="checkbox"/> Shared Custody Agreement                           |
| <input type="checkbox"/> Credit Cards and Loans                | <input type="checkbox"/> Court Documents                                    |
| <input type="checkbox"/> Vehicle Loans                         | <input type="checkbox"/> Business/Incorporation Registration and Insurance  |
| <input type="checkbox"/> Employment Records and Identification | <input type="checkbox"/> Business Finances                                  |
| <input type="checkbox"/> Vaccination Records                   | <input type="checkbox"/>  |
| <input type="checkbox"/> Prescriptions                         | <input type="checkbox"/>  |
| <input type="checkbox"/> Doctors/Specialist                    | <input type="checkbox"/>  |
| <input type="checkbox"/> Health Records                        | <input type="checkbox"/>  |
| <input type="checkbox"/> Vehicle Insurance and Registration    | <input type="checkbox"/>  |