



MUSKEG LAKE CREE NATION

EMPLOYMENT OPPORTUNITY

25-45

EARLY LEARNING CHILDCARE WORKER

Muskeg Lake Cree Nation is seeking an engaged and enthusiastic **Early Learning Childcare Worker** to foster the intellectual, social, and emotional development of our children in the Daycare. The successful candidate will plan, implement, and assess learning activities while promoting patience, creativity, and positive personal growth. This role is a key member of the Early Learning Childcare Center team.

Roles & Responsibilities

- Support the well-being of children by working collaboratively with families, Elders, and community members.
- Assist in programs and activities that contribute to the care and development of children and their parents.
- Plan, organize, and lead daily learning activities.
- Liaise with community partners and maintain positive relationships.
- Design and follow weekly teaching plans.
- Teach personal, social, and emotional skills through play and structured activities.
- Maintain strict confidentiality at all times.
- Organize and maintain learning materials and resources.
- Use diverse instructional methods (songs, stories, structured games, art, outdoor activities, media, etc.) to engage children.
- Identify emerging trends and challenges affecting children and families; ensure programming is responsive.
- Ensure all services meet legal and best practice standards, including accurate documentation.
- Maintain open communication with parents, providing updates and guidance.
- Monitor children's interactions, nurturing cooperation, sharing, and social skills development.
- Recommend solutions to challenges and obstacles in programming.
- Follow all safety regulations and standards in the childcare center.
- Utilize the playground as an extension of the classroom.
- Plan and supervise field trips on and off the Nation.
- Support children during meals, encouraging self-help skills and healthy nutritional habits.

Education & Experience

- Education in Early Childhood Development or a combination of education and experience.
- Demonstrated ability to build positive relationships with children, parents, and staff.
- Exceptional problem-solving skills.
- Strong verbal and written communication skills.
- Ability to work effectively in a team environment.
- Collaborate with other community programs and services.
- Resourceful, self-directed, and able to work with minimal supervision.
- Willingness to engage with the community and participate in program delivery.
- Valid Saskatchewan Driver's License, access to a reliable vehicle, and meet community insurance requirements.
- Criminal Record Check with Vulnerable Sector Screening required.

Personal Attributes

- Patient, compassionate, and nurturing.
- Culturally sensitive and community-oriented.
- Flexible and adaptable to children's and community needs.
- Professional, dependable, and committed to child development and wellness.

Apply by sending a resume, cover letter, CPIC & VSC
to: D. Sanderson, HRM at hr@muskeglake.com
Deadline for submissions: **OPEN UNTIL FILLED**

We thank you for your interest, however, only those selected for an interview will be contacted.